YSGOL BRO HYDDGEN

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PENNAETH: Mr D. M. B. Jones. B.A.

Annwyl riant/warcheidwad,

Mae'r ysgol yn cymryd y cyfle yma i ddiweddaru datganiad ar sut mae'r ysgol yn casglu, storio a defnyddio gwybodaeth ar eich plentyn. Mae Llywodraeth Cymru yn awyddus i Ysgolion gael ei achredu i'r fframwaith 360 diogel Cymru ac fel rhan o'r broses yma rydym yn awyddus i roi eglurhad mwy manwl o ddefnydd gwybodaeth fewnol ac allanol eich plentyn, yn ychwanegol i beth sydd wedi cael ei gyhoeddi ym Mhrosbectws yr Ysgol a hefyd llyfr cyswllt y campws uwchradd.

Yn ychwanegol i beth sydd wedi cael ei gynnwys yn y datganiad yn barod, eleni mae Powys, fel rhan o strategaeth dysgu ddigidol y cynulliad, yn cymeryd rhan mewn cymedroli ar-lein trwy system e-ddysgu'r llywodraeth o'r enw "Hwb". Mae gan "Hwb" nifer fawr o fanteision gan gynnwys y gallu o rannu gwybodaeth ac adnoddau i athrawon yn rhwydd. Mae yna wahanol becynnau mae'r llywodraeth wedi archebu i ysgolion defnyddio sydd wedi cael eu creu gan gwmni preifat tu allan i'r llywodraeth.

Pan mae plant yn defnyddio'r pecynnau yma ar gyfer eu gwaith, fel arfer does dim angen rhoi gwybod i rieni, gyda'r holl wahanol adnoddau addysgol sydd ar y we, ond eleni oherwydd bod y llywodraeth yn awyddus i wneud cymedroli ac asesu gwaith eich plentyn ar lein, mae rhaid i ni ychwanegu'r gwasanaeth yma i'r rhestr o systemau rydym yn eu defnyddio i rannu a phrosesu gwybodaeth yn ôl y Ddeddf Diogelu Data. Bydd y wybodaeth yma yn cael ei chadw yn gyfrinachol ac wedi ei atodi i'r llythyr yma mae yna bamffled yn esbonio sut mae'r ysgol yn defnyddio gwybodaeth am eich plentyn, a'r drefn sydd yn ei lle i gadw'r wybodaeth yn ddiogel yn dilyn y ddeddf diogelu data. Fe ddilëir unrhyw ddata unwaith fydd y broses wedi ei chymedroli a'i safoni trwy ddefnyddio'r dull asesu, a phan fydd eich plentyn wedi gadael yr ysgol.

Yn fuan, fel rhan o'r cynllun i ni ennill yr achrediad 360 ddiogel Cymru, cynhelir noson agored i arddangos y systemau TGCh sydd yn gallu helpu eich plentyn gyda'i addysg. Mae'r rhain yn cynnwys meddalwedd ar-lein Purple Mash yn y cynradd, e-bost a Microsoft 365 sydd yn rhoi cyfle i bob plentyn gael mynediad i becynnau Microsoft am ddim o'r cartref. Bydd mwy o fanylion am y digwyddiad yma yn dilyn ar ôl y Pasg.

Tan hynny, os allwch chi ddarllen y pamffled sydd wedi ei atodi, ac os oes gennych chi unrhyw gwestiynau, bydd cyfle i ni esbonio mwy yn y noson agored TGCh. Os oes gennych chi unrhyw sylwadau neu gwestiynau brys, mae croeso i chi cysylltu gyda'r ysgol i holi.

Fel rhan o'r achrediad, mae raid i'r ysgol gadw cofnod fod pob rhiant wedi derbyn y datganiad yma. Os gwelwch yn dda, allwch chi arwyddo a dod a'r slip isod yn nol i'r ysgol mor fuan a phosib.

Diolch eto am eich cydweithrediad.

Yr eiddoch yn gywir

Tomi Rowlands

Arweinydd Pwnc a Chydlynydd TGCh / ICT Coordinator and Subject Leader

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Enw Plentyn / Plant: ____ *Name of Child / Children*

Dosbarth / Blwyddyn: ________ *Class / Year*

Campws Cynradd ( ) Primary Campus   Campws Uwchradd ( ) Secondary Campus

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Dear parent/guardian,

The school is taking this opportunity to update its data handling processes and statements on how it collects, stores and processes information about your child. The Welsh Government have set targets for schools to accredit themselves to the Safe Wales 360 framework. As part of this process we have reviewed how we use internal and external information and we need to make it clear how this information is kept and processed in more detail than what are currently in the school prospectus and secondary campus contact books.

In addition to what we have disclosed in pupils contact books and consent forms at the start of the school year on how we use and process information, we need to update this information as Powys would like us to use of the Welsh Government's e-learning system called "hwb". As this is in addition to what has already been disclosed to you, we have a statutory duty under the data protection act to inform you of this addition. The hwb portal can benefit many schools with a host of extra services free to use for schools to help teachers share ideas and resources. Some of these services are provided by external 3rd parties which are external to the Welsh Government but securely authenticated and controlled by the Welsh Governments login portal and comply with all Local Authority and Welsh Government data handling policy's including the Data Protection Act.

Pupils are already using Hwb's tools as part of their learning. At the moment they are using it to enhance their learning therefore parental consent is not needed. The Welsh Government has now asked schools to further the use of these tools not only to teach pupils but to help to moderate and assess pupils work in order to help schools standardise levels online. Due to staff using this tool as part of the assessment process we have a statutory duty to ensure you are aware of this and we have updated this along with the other types of services we use to process information on the attached sheet. This information is authenticated using the Hwb platform and accessed only by teachers and schools officers in Powys and relevant agencies. All data is kept securely and will be disposed of in accordance of the Data Protection Act once the work is moderated and standardise using the online assessment tools. In the attached sheet there is more information on how our school uses information.

Attached to this letter there is a pamphlet explaining how the school uses the information it collects, stores, processes and then deletes information in compliance with the Data Protection Act after your child leaves the school.
Shortly as part of the process of gaining this accreditation there will be an open evening to display the different resources and systems the school has to offer to help your child education. This includes online based software including Purple Mash in the primary and Office 365 which enables all pupils to access Microsoft products free from home and continue with their learning. More information about this event will be sent out after Easter.

Until then, if you could read the pamphlet and any further information or questions that you may have can be raised in the ICT open evening. If you have any urgent questions or concerns please don't hesitate to get in touch with the school.
One of the requirements of the accreditation is to ensure that each parent has received this document. If you could please sign and return this slip to the school I would be most grateful.

Thank you in advance for your support,

Yours sincerely

Tomi Rowlands
Arweinydd Pwnc a Chydlynydd TGCh / ICT Coordinator and Subject Leader

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