



# YSGOL BRO HYDDGEN

Tel: (01654 70 4200)

Ffacs: (01654 70 2994)

E-bost: [office@brohyddgen.powys.sch.uk](mailto:office@brohyddgen.powys.sch.uk)

Wefan: [www.brohyddgen.powys.sch.uk](http://www.brohyddgen.powys.sch.uk)

PENNAETH: Mr D. M. B. Jones. B.A.

19/01/21

Dear Parents / Carers

## Class Check-in Sessions

As required by the Welsh Government, we will be providing live check-in sessions with all learners in the Foundation Phase, starting on Thursday 21 January at the following times:

- Onnen class: 9.15am
- Celynnen class: 10.00am
- Bedwen Class: 10.45am

A link to the session will be copied into each class's FaceGroup page. This link will take you to **Microsoft Teams** where you will be able to join the live session. Please make sure your child is in day-time clothing – not pyjamas! Everyone should turn off the mic unless they want to ask / answer a question. It is good practice to click on the hand icon at the top of the screen to indicate that they want to talk: 🙋

For the session to be successful, a neutral location that is appropriate and safe should be selected e.g. living room, study or kitchen - in a suitable communal area of the home, where your child feels comfortable. The possibility of other family members or pets interrupting the session should be minimized.

## Registration

Although the doors of the school are not open to most school children, we are required to keep a register of all children who engage with online learning or not. If there is no evidence that your child attends live, on-line sessions; no evidence of engagement with the resources grid and completed tasks have not been uploaded to HWB, your child will be registered as absent and we will contact you to offer support and find a way forward. If your child is ill or has a medical appointment, the school should be informed as usual.

If you have problems accessing the work uploaded to the Foundation Phase Secure Area: [Primary Homepage | Ysgol Bro Hyddgen](#), you can contact the ICT department by posting a message on the ICT help desk: [ICT Support Page | Ysgol Bro Hyddgen](#). If there is any problem with children not understanding the work then the teacher should be emailed to ask for immediate support. There is a list of staff emails on the school website: [Contact Us | Ysgol Bro Hyddgen](#)

Thank you for your continued support

Yours faithfully

Haf ap Robert

Assistant Head Teacher

